

**POSITION ANNOUNCEMENT**  
**COMMUNITY LIAISON ASSISTANT LEADER**

INTERIM COMMUNITY DEVELOPMENT ASSOCIATION

AND

MT. BAKER-SNOQUALMIE NATIONAL FOREST SERVICE

**Position Title:** Community Liaison Assistant Leader  
**Projected Start Date:** June 17<sup>th</sup>, 2019  
**Salary:** \$16/hour (ORCA pass will be provided for duration of work)  
**Position Type:** Full-Time; Temporary (3 months); Work hours will vary but expect to work 40hr/week  
**Duty locations available:** Interim CDA, 601 S King St, Seattle, WA 98104

The U.S. Forest Service is pleased to partner with Interim CDA to offer a Community Liaison Assistant Leader at the Mt. Baker-Snoqualmie National Forest to be located at the Interim CDA office in Seattle, WA. The position will be responsible for working with the U.S. Forest Service, Interim CDA and partner organizations to promote outdoor opportunities, participate in community events, recruit youth participants, coordinate family-friendly field trips into the national forest, and evaluate outreach opportunities and approaches.

About the U.S. Forest Service: The U.S. Forest Service (USFS) mission is to sustain the health, diversity, and productivity of the Nation's forests and grasslands to meet the needs of present and future generations. Established in 1905, the agency works with communities and organizations to conserve and enhance the watersheds, wildlife habitat and wild places across the 193-million-acre National Forest System.

About Interim Community Development Association: Founded in 1969, the Interim Community Development Association (CDA) mission is to advance social justice and equity for low-income, Asian, Pacific-Islander, immigrant, and refugee communities. The Wilderness Inner-city Leadership Development (WILD) Youth Program of Interim CDA focuses on leadership development programming that emphasizes Environmental Justice, Outdoor Education, Inter-generational Community Development and Civic Engagement. Ultimately, the WILD Youth Program's mission is to foster environmentally-informed, civically engaged, confident and compassionate youth leaders among high-school students, particularly young leaders of color from immigrant and refugee families.

Position Summary: The Community Liaisons will play a key role in building relationships with the Mt. Baker-Snoqualmie National Forest's partners and communities to foster connection to national forests. Key duties will include:

- Working with Interim CDA to promote outdoor opportunities for youth and underserved communities.
- Organizing local and federal land community service projects.
- Identifying and participating in community events that connect public lands to community interests.
- Organizing family-friendly field trips into the national forests.

- Working with other Community Liaisons to build recognition of the USFS and providing innovative approaches that connect communities to their public lands.
- Working with youth to identify personal goals and strengthen community development skills and support employment recruitment efforts for the USFS.

Position Duties and Responsibilities:

- Identifying events and opportunities that exemplify partner organization, USFS and community's shared goals to connect local communities to nature and steward public lands.
- Fostering a sense of curiosity and belonging about nature and culture in students and communities.
- Recruiting volunteers for stewardship opportunities and youth participants for program.
- Communicating to parents and families about the mission of the USFS and Interim CDA.
- Co-Leading day and overnight service-learning trips that support stewardship of local forests.
- Maintaining social media pages and communicating opportunities to communities.
- Listening to youth and community's needs and suggestions on advancing equitable access to public lands and outdoor opportunities as well as employment for USFS
- Presenting to Forest Service and partner staff on outreach methodology, accomplishments, impacts, lessons learned and suggested action steps for USFS and partner agency to ensure equitable community engagement and recruitment.

Desired Qualifications:

- Engaged in work (professional, community and/or college) that is relevant to the position.
- Have experience working with high school youth.
- Experienced or comfortable working outside.
- Passionate and experienced in community outreach and engagement.
- Knowledge or experience working or volunteering with partner organization.
- Culturally and linguistically reflect the community in which they will be working (e.g. Cantonese, Mandarin, Vietnamese, Tagalog, Laotian, Cambodian, Somali, Thai, Polynesian, etc.)
- First Aid & CPR certification.
- Some knowledge of trail work and gardening helpful.
- Have a valid Washington State driver's license, clean driving record, and willingness to drive large vehicles (12-passenger vans, SUVs, mini-vans).

Applicant will be asked to go through a criminal background check, but having a criminal record will not automatically eliminate them from consideration for a job.

**Application Instructions:** Please email your resume, cover letter, and 3 references to [aasaki@intermicda.org](mailto:aasaki@intermicda.org) with the subject line "Community Liaison Assistant Leader Position" by 6.1.19.